



108 New London Rd, Chelmsford, Essex CM2 0RG

Main: 01245-250 112 Mobile: 07564-866490

Email: info@thechelmsfordclub.co.uk

**Membership Application Form (vJan24)**

Title	
First Name	
Surname	
How did you hear about us?	
DOB	
Sex	
Address 1	
Address 2	
City	
County	
Post code	
Country	
Home phone	
Work phone	
Mobile	
Email	
Medical Conditions / Allergies	
Accounts / Invoicing Details	
Address 1	
Address 2	
City	
County	
Post code	



The Chelmsford Club,  
Registered Address: 108 New London Road,  
Chelmsford, Essex CM2 0RG  
VAT Number 430 6149 22

Country	
Phone 1	
Occupation	
Company Name	
Emergency Contact Details	
Mobile	
Email	
ID	Please submit a copy of a driver's licence / passport or other photo ID
Photo	Please email a recent photo in .jpeg or .bmp or other to <a href="mailto:membership@thechelmsfordclub.co.uk">membership@thechelmsfordclub.co.uk</a> for uploading to our membership database
Proposed By:	
Seconded By	

As The Chelmsford Club is an exclusive private members club, membership to the club is not freely available to everyone, it is offered with certain qualifications. A new member must be proposed and seconded. Their application is published to the entire membership. Should any member have cause to doubt the credentials of the proposed applicant that application can be vetoed. This process is in complete confidence.

The Chelmsford Club was founded in 1884 and as such it is steeped in history and the rules and regulations have been adjusted to keep them relevant and this document is available to members on request. It is equally important that we protect our heritage and values and **as a condition of membership** every new member is obliged to read this handbook and to abide by the guidelines within it.

The Chelmsford Club is a respectable community of members of like mind offering a variety of benefits and services housed in a beautiful Victorian mansion. Members are encouraged to avail themselves of what is on offer and by doing so help in the maintenance of what we have and the development of its future.

It is important to note that the Club is not a business networking club, nor is it intended to be cheap office space. All members are subject to the rules and regulations, and these apply equally and without favour to all applicants.

Part of your personal application is the requirement to complete the questionnaire and having done that to give a short description of how you see yourself using the Club.

### **Membership Benefits**

Being a member of the Chelmsford Private Members Club is to join a community and comes with many privileges, including:

- Members bar and drinks prices
- Members eatery

- Members lunches
- Use of snooker / billiards room
- Free use of the informal spaces including the drop in hub
- Access to 4 bookable private spaces / rooms
- Members garden
- Members parking (limited spaces)
- Members event calendar
- Weekly happy hour
- Members private wine cellar
- Reciprocal clubs
- Access to corporate membership and games at the cricket club
- Catered events
- Unique safe environment
- Sense of community

### Membership categories

I am applying for the following membership category (non-transferable):

Tick	Details	Inc VAT £
	Individual (minimum age 25)	396
	Couples (living at the same address)	672
	Corporate (5 included min) <i>(A legal entity and a registered business. All individuals are on the payroll of that business)</i>	1,500
	Additional members up to max of 10	300
	Administration fee for new members - this is a one-off fee per person	60
	Lost cards	10

All fees are per annum and inc VAT at the standard rate.

Please read and complete the accompanying questionnaire and then complete the following.

Brief explanation of what appeals to you about the Club and /or how you think you may use the Club.


## **Next Steps**

- a) If you are proposed by a member, you will be invited to attend an informal interview at the Club at which the Club's handbook will be explained and a copy provided, prior to submission to the membership for approval
- b) If you have applied directly, you will have an initial interview with a member of the Committee to be given an application form, on completion you will be invited to an informal interview at the Club at which the Club's handbook will be explained and a copy provided, prior to submission to the membership for approval. After 7 days, if the membership accepts the application, you will be asked to make payment of your fees and a formal "onboarding interview" will take place, at which point you will be able to use the full facilities.

**As previously mentioned, your acceptance of the rules and regulations is a condition of membership.**

In addition, by signing you are providing consent to be contacted in this respect and your personal data to be stored and used by the Club in accordance with the current Data Protection Act.

## **Terms of Business for The Chelmsford Club ("The Club")**

### 1. Membership Fees:

- 1.1. Subscriptions shall be due and payable in advance on the first day of January in each year, payable within 30 days. Members joining during the year shall pay a subscription charged pro rata for the period of membership in that year.
- 1.2. The membership fee is non-refundable and non-transferable, regardless of the member's frequency of club usage.

### 2. Payment:

- 2.1. Payment for the annual membership fee must be made in a single instalment within 30 days of the start of the year.
- 2.2. Acceptable payment methods include credit/debit cards and bank transfers. We do not accept cash or cheque.

### 3. Membership Duration:

- 3.1. The membership year runs from 1<sup>st</sup> January to 31<sup>st</sup> December.
- 3.2. Membership will be automatically renewed for another year unless the member notifies the club of their intention to terminate their membership at least 30 days before the membership year's end.

### 4. Termination of Membership:

- 4.1. Members may terminate their membership by providing written notice to The Club at least 30 days before the membership year's end.
- 4.2. No refund or partial refund of the annual membership fee will be provided for early termination.

### 5. Default and Delinquency:

- 5.1. Any member failing to pay their subscription one month after the same is due shall be written to by the Chair for payment, and if at the expiration of one month from such application the subscription of such member still remains unpaid the person shall thereupon cease to be a member

of the Club and their name shall accordingly be erased from the list of members at the discretion of the Committee and their card deactivated.

**6. Changes to Membership Fees:**

6.1. The Club reserves the right to adjust the annual membership fee for future membership years.

6.2. The annual subscription shall be fixed by the Committee before the 30th of November in every year and in the event of any change in the amount of any or all of the above-mentioned subscriptions notice of such change shall be given to all members at least one month before the revised annual subscription shall fall due. Subscriptions shall be due and payable in advance on the first day of January in each year. Members joining during the year shall pay a subscription charged pro rata for the period of membership in that year.

**7. Club Rules and Conduct:**

7.1. All members are expected to adhere to the Rules and Regulations of The Club.

7.2. Failure to comply with club rules may result in the suspension or termination of membership without refund.

**8. Membership Benefits:**

8.1. Members are entitled to access the club's facilities and amenities during operational hours.

8.2. Additional benefits and perks may be offered to members at the discretion of The Club.

**9. Amendments to Terms of Business:**

9.1. The Club reserves the right to modify or amend these terms of business.

9.2. Any changes to the terms of business will be communicated to the members in writing.

By becoming a member of The Chelmsford Club, you agree to abide by these terms of business, any future amendments and the Rules and Regulations. Please contact us if you have any questions or concerns before signing below.

<i>I hereby accept the rules and regulations of the club.</i>	
Photo ID attached	Yes / no
Photo emailed	Yes / no
Signature	
Name	
Date	

Please return the form by hand or post to:

The Chelmsford Club, 108 New London Road, Chelmsford, Essex. CM2 0RG

Or email: [membership@thechelmsfordclub.co.uk](mailto:membership@thechelmsfordclub.co.uk)

**Internal Use:**

Input into Smartclub